

1. PURPOSE OF THE POSITIONS

Triathlon WA (**TWA**) is in search of three (3) experienced candidates, with skills that align with the strategic direction of the organisation and complement the current skill mix of the Board.

Board members contribute to the overall governance activities of the Board, including providing input on the matters of corporate strategy, policy formulation and implementation, Executive Director performance, as well as oversight of the financial performance, risk management and compliance.

The Board plays an important role in the continued progression, improvement, and growth of the sport in WA.

2. ORGANISATION CONTEXT

TWA was established in 1986 as the governing body to oversee and promote the progress of the sports of Triathlon, Duathlon, Aquathlon and Multi-Sport in WA.

TWA is a non-profit organisation and is affiliated to the national governing body, AusTriathlon. A sport once seen as extreme is now accessible to everyone with introductory distances for novice competitors from 200m swim, 6km bike 2km run, right through to the Ironman distance.

We focus on encouraging a strong club membership structure which allows for our 2,000+ strong membership to train within a community of like-minded people. A key focus for us is to promote and capitalise on the health and lifestyle benefits that come from taking part in triathlon - the physical, social and mental benefits.

TWA offers a rewarding environment for members of the Board, dedicated and passionate staff, inclusive culture and a genuine appetite for change, challenge and growth. We want others who share our passion for a healthy lifestyle to join our executive ranks and help us in our pursuit of excellence.

3. ACCOUNTABILITIES

As a Board member, you will be expected to participate as a member of the Board in:

- Ensuring effective governance of the organisation;
- Formulation of the organisation's strategic direction;
- Reviewing, approving and monitoring the strategic plan and annual budget;
- Monitoring and assessing performance of the organisation;
- Development of Board policies;
- Ensuring compliance with the legal requirements;
- Monitoring of risks facing the organisation;
- Monitoring the performance of the Executive Director;
- Involvement with Board sub-committees;
- Identifying skills required by the Board and considering potential candidates;
- Attending all Board meetings called during the year, unless prevented by exceptional circumstance;
- Attending the annual general meeting and other extraordinary general meetings, as may be necessary.

4. QUALIFICATIONS AND/OR EXPERIENCE

The TWA Board is calling for nominations from suitably qualified candidates who have demonstrated experience in the following foundational skills:

- Governance,
- Strategic Planning,
- Risk Management and Compliance,
- People and Culture,
- Financial Management.

Previous Board Experience and Director Qualification/ AICD Membership would be highly regarded.

In addition to the above, interested candidates should demonstrate experience in any or all of Skill Set A, B or C.

Skill Set A. Treasurer (Essential Priority) - VACANT

- Demonstrated financial literacy.
- Experience in financial document preparation and analysis, budgeting, audit, risk management and financial oversight.

Skill Set B. Commercial and Government Relations (Essential Priority)

- Experience in sponsorship and partnership development.
- Advocacy and stakeholder engagement with government agencies and funding bodies.

Skill Set C. Performance Pathways (Strategic Priority)

- Experience in athlete pathway development and high-performance strategy.
- Understanding of pathways leading to Olympic/Paralympic/Commonwealth Games participation and broader WA athlete development programs.

5. CONDITIONS

1. Nominees must be over 18 years of age
2. Nominees must complete the Board Nomination Form provided, which is submitted to the Executive Director by the closing date.
3. All positions as a Board Member (both Elected and Appointed) are voluntary and not remunerated.
4. Nominees for positions on the Board must declare any position they hold in an Affiliated Club, including as an office bearer, director or a paid appointee.
5. All Board Members must declare their interest in any contractual, selection, disciplinary or other matter in which a conflict of interest arises or may arise, and will absent themselves from discussions of that matter and will not be entitled to vote in respect of that matter.
6. In compliance with current legislation, all candidates elected to the Board may be asked to provide a Working with Children (**WWC**) Check. If exempt from a WWC Check, candidates may be required to apply for National Police Clearance for Volunteers. Your nomination to the Board indicates acceptance of this condition.
7. Board meetings are usually held on a monthly basis (the last Wednesday of the month), starting at 6:00pm at the TWA Office in Floreat.
8. Elected Board Members **must** be a member of TWA at **the time of nomination** and maintain membership for the duration of their term on the Board.