WA TRIATHLON

2025 ANNUAL GENERAL MEETING MINUTES

2:30pm Sunday 12 October 2025

Raffles Hotel, Canning Hwy, Applecross

VOTING MEMBERS IN ATTENDANCE

Brenden Koh (TWA Board)
Henrietta Farrell (TWA Board)
Steve Norton (TWA Board)
Eddie Oldroyd (TWA Board)
Anastasiia Ploshkina (TWA Board)
Mark Batten (TWA Life Member)
Annie Brinkworth (TWA Life Member)
Vicki Delves (TWA Life Member)
Warren Milward (TWA Life Member)
Sam Prince (TWA Life Member)
Robyn Scott (TWA Life Member)
Frank Stapleton (TWA Life Member)
Mel Farley (TWA Staff)
Cathy Hoare (TWA Staff)
Janine Kaye (TWA Staff)
Dennis Devereaux
Rosie Dove
Chris Gibbons
Dianne Griffin
Geoff Grose
Leanne Haggart
Jon Hanson
Justin Hartley
Tim Howley
Garry Itzstein
Brad Kaye
Brian Kempson
Marijan Korica
Bill Lakic
Gaye McKean
Ben Mayes
Joanne Rayner
Dave Scott
Sam Sidrak
Lizelle Smith
Brian Stern
Kerin Tomson
Scott Thompson
Brent Walsh

NON-MEMBERS IN ATTENDANCE

Tarquin Bateman (TWA Staff)
Jo Bennett (TWA Staff)
Lauren Huddy (TWA Staff)
Lena Randall (TWA Staff)
Sue Gibbons
Madi Newby
Bruce Nixon
Vicki Pearce
Russell Platts
William Randall
Kristy Sidrak
Chris Suvaljko
Bob Scott
Jude Scott
Sue Scott
Kelvin Shortte
Graeme Thomas

1. OPENING	Executive Director Mel Farley (MF) welcomed everyone for attending and declared the 2025 Annual General Meeting of Triathlon WA officially open at 2.44pm. MF acknowledged the Wadjuk people of the Noongar nation, paying respects to the traditional custodians of the land and water, in which we swim, ride and run. MF made special mention of Dave Scott, long course legend, who was attending in spite of ill health, and also introduced the TWA Board.
2. PRESIDENT'S WELCOME	President Brenden Koh (BK) welcomed all members and also thanked TWA Life Members for their support and acknowledged those who were in attendance.

3. ATTENDANCE	*3.1 Quorum* BK declared that a quorum of at least twenty individual members had been achieved
	3.2 Apologies Received as follows, with no additional from the floor: Richard Burnell (TWA Board) Bill Coghlan Kristy Cameron (TWA Board) Sue Johnston Mel Newcombe (TWA Board) Paul Kelly Judi Clemie (TWA Life Member) Grant Landers Stuart Fuller (TWA Life Member) David Norton Rob Pickard (TWA Life Member) Jenny Owen Peter Owen
	3.3 Proxies BK confirmed NIL proxies had been received
4. CONFIRMATION OF 2024 MINUTES	The minutes of the TWA Annual General meeting held on 16 October 2024 were recorded as a true and correct record of the meeting. **Moved: Henrietta Farrell** **Seconded: Mark Batten** **Moved unanimously with no objections**
5. BUSINESS ARISING FROM 2024	No matters were recorded as having arisen from the previous meeting minutes.
6. 2024-2025 ANNUAL REPORT	*6.1 President's Report* BK provided the President's Report, noting the strong position the sport is in — financially stable, growing in participation, and united by a shared passion for triathlon. He noted that Board has strengthened its governance — improving transparency, sharpening the focus on risk and performance, and maintaining a clear line of sight between our strategy and delivery. Another key focus for the Board has been advocacy —remembering we exist for our members, ensuring their voice is heard. He thanked his fellow Board members for their contribution to the sport, including Ash Morgan and Lauren McGregor, who stepped down during the year. He further acknowledged the dedication, passion and output of the TWA staff in underpinning all that is achieved. Finally, BK confirmed that while he would continue to contribute as a Board member for one final term, he would not be re-nominating as President of Triathlon WA. He publicly endorsed Eddie Oldroyd as the incoming President.
	6.2 Treasurer's Report BK also presented the Treasurer's Report due to the absence of TWA Treasurer, Richard Burnell, from the meeting.

	He reported a surplus of $74,167 had been achieved for FY25, compared with $14,000 for FY24, and higher than budgeted ($32,966). Participation at both Busselton Festival of Triathlon and Every Woman Triathlon grew strongly, resulting in higher revenue. Grant income was also higher, offsetting a decrease in corporate support. Reserves exceed $937,000 at year end, including $564,700 invested in term deposits to meet Sport Australia's minimum recommendations for financial viability. The Audit and Risk Committee has been tasked with establishing a Reserves Policy to ensure that funding obligations can continue to be met. The Board will then be able to strategically consider how to best use any additional funds to the betterment of the sport. Reliance Auditing Services were retained as auditors for the 5th year and issued an unqualified opinion. **Moved: Phil Madden** **Seconded: Robyn Scott** **Moved unanimously with no objections**
	6.3 Executive Director's Report Triathlon WA Executive Director, Mel Farley (MF), presented the Executive Director Report. MF identified that the Annual Report had a substantial overhaul for FY25. Rather than simply being a yearbook record of activities, the 2024-25 Annual Report clearly details the progress made towards achieving the long term targets of the 2024-2027 Strategic Plan. It further identifies the programs and activities that were implemented in year one of the plan in order to address the key initiatives under each of the three pillars. MF highlighted a number of standout achievements for the year and thanked Lauren Huddy and Tarquin Bateman for their work in changing the structure to better track the significant work that has been successfully undertaken throughout the year by a very small team. MF thanked the entire team for their work through the year, verbalising her pride in leading such a fantastic group of women. To conclude, she thanked BK for his support as he steps down from his role as President.
7. APPOINTMENT OF AUDITOR	Reliance Auditing Services proposed to be appointed as Auditor for the 2025/26 financial year. **Proposed: Mark Batten** **Seconded: Frank Stapleton** **Moved unanimously with no objections** A new Auditor proposed to be sourced and presented to the membership for endorsement at the 2026 Annual General Meeting. **Proposed: Mark Batten** **Seconded: Sam Sidrak** **Moved unanimously with no objections**

8. ELECTION OF OFFICE BEARERS	BK advised that in line with section 25.2 (4) of the TWA Constitution, the number of nominations received was equal to the number of vacancies to be filled, therefore the candidates are deemed to have been elected and no vote has been required. Brenden Koh Steve Norton Have therefore both been returned (unopposed) to the TWA Board for a further 2 year term.
9. QUESTIONS ON NOTICE	NIL Received
10. GENERAL BUSINESS	
	Member Scott Thompson questioned why TWA was holding such high reserves as a not-for-profit organisation. BK reiterated that minimum reserves were required to ensure core operating costs could be covered for a period of at least 12 months. We are fortunate to be in this position, and are the envy of other AusTriathlon STTAs. Triathlon WA maintains financial reserves to ensure the organisation remains stable and sustainable, even in times of uncertainty. As a not-for-profit, our goal isn't to accumulate profit, but to protect the organisation's ability to deliver core programs, support members, and meet its strategic objectives , regardless of changes in funding, event income, or participation levels. A strong reserve position allows TWA to: • **Maintain operations during financial disruptions** such as event cancellations, loss of sponsors, or reduced membership revenue. • **Meet fixed commitments** like staffing, insurance, and regulatory obligations for at least 12 months without external income. • **Invest strategically** in member programs, participation growth, and event improvements without relying on short-term grant funding. • **Provide financial confidence to stakeholders**, including State Government, SportWest, and sponsors, that TWA is well-governed and financially responsible. The current level of reserves reflects decisions made by previous Boards, who agreed that holding multiple years of Triathlon WA operating costs was appropriate. This benchmark recognises the financial exposure associated with major events and the seasonal nature of income. While this reserve position may appear high for a not-for-profit, it ensures Triathlon WA can continue to operate and support the sport in Western Australia even under adverse conditions. A position many other state triathlon associations aspire to reach.

	Member Mark Batten confirmed that in previous years, the TWA Board had agreed to maintain 3 years of TWA operating costs and 3 years of BFOT costs.
	Member Frank Stapleton sought confirmation that the funds remained quarantined from AusTriathlon. BK confirmed that was the case.
	Member Sam Prince raised a question on behalf of non-member, Russell Platts, regarding regional members and how TWA might be able to support them to travel to attend events outside their region. MF acknowledged that support for the regions was lacking and identified that the loss of the Bunbury Classic from the 2025/26 calendar was disappointing from that perspective. Further suggested that the Athlete Advisory Committee could expand their review of TWA athlete support to include regional members.
11. CLOSE OF MEETING	With there being no further business, the 2025 Annual General Meeting of TWA was closed at 3.28pm.