



## 2024 ANNUAL GENERAL MEETING MINUTES

6:00pm Wednesday 16 October 2024

SportHQ, 203 Underwood Ave, Floreat

### VOTING MEMBERS IN ATTENDANCE

Ashlee Morgan (Board member)  
Brenden Koh (Board member)  
Bruce McCully (Board member)  
Henrietta Farrell (Board member)  
Lauren McGregor (Board member)  
Steve Norton (Board Member)  
Eddie Oldroyd (Board member – online)  
Mark Batten (TWA Life Member)  
Richard Burnell (TWA Member)  
Samantha Duddy (TWA Member)  
Bill Lakic (TWA Member)  
Kerin Thomson (TWA Member)  
Gabriela Villa (TWA Member)  
Mike Gee (TWA Member - online)  
Susan Androvich (TWA Member – online)  
Alexandra Northey (TWA Member – online)  
Phil Madden (TWA Member – online)  
Kurt Wesley (TWA Member – online)  
Greg Hire (TWA Member – online)  
Sam Sidrak (TWA Member – online)  
Alex Barron (TWA Member – online)  
Cathy Hoare (Staff member)  
Janine Kaye (Staff member)  
Mel Farley (Staff member)  
Lauren Huddy (Staff member)

### NON-MEMBERS IN ATTENDANCE

Tarquin Bateman (Staff Member)  
Karina Preston (Staff Member)  
Alan Clarke (online)

#### 1. PRESIDENT'S WELCOME

President Brenden Koh (BK) welcomed everyone and declared the 2024 Annual General Meeting of TWA officially open at 6:05pm. BK thanked those in attendance personally as well as those joining online.  
BK welcomed and thanked TWA Life Members for their support and those who were in attendance.

#### 2. ATTENDANCE & QUORUM

Triathlon Western Australia (TWA) President BK declared that a quorum of at least twenty individual members had been achieved, including members present in the room and joining via Teams Live event online.

#### 3. PROXIES

BK confirmed NIL proxies had been received

<b>4. APOLOGIES</b>	<p>Stuart Fuller (Life Member)  David Budge (Life Member)  Judi Clemie (Life Member)  Sam Prince (Life Member)  Kelly Dewar-Matusik (Board nominee)  Mel Newcombe (Board nominee)  Leighton Cook (Board nominee)</p>
<b>5. ELECTION OF OFFICE BEARERS - VOTING</b>	<p>BK explained the voting methodology, whereby members have been provided a 24 hour window to vote online using the secure Vero platform. Members in the room today now have time to cast their vote, with voting closing at 6:30pm.</p> <p>The AGM will continue whilst votes are being cast and we will provide the election outcomes later in the meeting.</p>
<b>8. CONFIRMATION OF 2023 MINUTES</b>	<p>BK noted that there was an error in the minutes of the TWA Annual General Meeting held on 21 October 2023, with Steve Norton's name incorrectly recorded as Steve Denton under item 15, ELECTION OF OFFICE BEARERS.</p> <p>The minutes were otherwise recorded as a true and correct record of the meeting.</p> <p><b>Moved: Steve Norton</b>  <b>Seconded: Bruce McCully</b>  <b>Moved unanimously with no objections</b></p>
<b>9. BUSINESS ARISING FROM 2023</b>	<p>No matters were recorded as having arisen from the previous meeting minutes.</p>
<b>10. PRESIDENT'S REPORT</b>	<p>BK provided the President's Report. He welcomed Mel Farley back to lead the organisation and recognised the exceptional performance of the team, despite three leadership changes in one season and a reduced full-time events staff, demonstrating resilience and commitment.</p> <p>TWA owned events, Busselton Festival of Triathlon and Every Woman Triathlon, went from strength to strength, while the School Sport Nationals were held in Rockingham to great acclaim.</p> <p>He confirmed the Board's commitment to remain independent of the centralised AusTriathlon Operating Model, whilst continuing to work closely to ensure the best outcomes for our members and our sport.</p> <p>Financially the organisation is robust, in spite of increasing costs, and the Board continue to uphold Sport Australia's governance standards.</p> <p>He also recognised Vicki Delves and Dave Budge, who were honoured as life members at the Annual Awards in May, along with the contribution of all who make our sport great.</p>
<b>11. EXECUTIVE DIRECTOR'S REPORT</b>	<p>TWA Executive Director, Mel Farley (MF) provided an overview of TWA's season, firstly by thanking outgoing Executive Director, Olivia Birkett, who stepped down in February to return to Tennis West.</p> <p>She acknowledged the significant work of the TWA staff to cover the resultant vacancy in the event space due to her promotion, that occurred just prior to Rockingham Foreshore Triathlon, and extended through Every Woman Triathlon and Busselton Festival of Triathlon, and thanked them for going above and beyond.</p>

	<p>Notable achievements over the year included membership and participation growth above the national average, and major progress in programs such as pathways and club development. The adoption of the national brand in WA was also an improvement in the look and feel of our marketing and communications.</p> <p>The 2023 Busselton Festival of Triathlon was awarded the inaugural Community Event of the Year at the WA Sport Awards in February, followed by the 2024 achieving a 95% satisfaction rating from all participants.</p> <p>MF thanked the Board for their support in adapting to her new role, along with the work undertaken to finalise the 2024-2027 Strategic Plan, setting the scene for building on strong foundations over the next 3 years.</p>
<b>12. TREASURER'S REPORT</b>	<p>TWA Treasurer, Lauren McGregor (LM), presented the Treasurer's Report. She advised that a surplus of \$14,000 had been achieved, compared with a \$65,000 deficit for the prior year. This was achieved by returning TWA owned events to profitability through enhancing revenue and reducing costs. Grant income was slightly lower, offset by an increase in corporate support. Reserves exceed \$900,000 at year end, including \$400,000 invested in term deposits, meeting Sport Australia's minimum recommendations for financial viability. Reliance Auditing Services were retained as auditors for the 4<sup>th</sup> year and issued an unqualified opinion.</p> <p><b>Moved: Mark Batten</b>  <b>Seconded: Henrietta Farrell</b>  <b>Moved unanimously with no objections</b></p>
<b>13. APPOINTMENT OF AUDITOR</b>	<p>Reliance Auditing Services proposed to be appointed as Honorary Auditor for the 2024/25 financial year.</p> <p><b>Proposed: Janine Kaye</b>  <b>Seconded: Gabriela Villa</b>  <b>Moved unanimously with no objections</b></p>
<b>15. ELECTION OF OFFICE BEARERS</b>	<p>BK declared that voting had been concluded on the online platform Go Vote and the returning officer had provided the results. It was declared that the following people were the General Elected Members of TWA:</p> <p>Henrietta Farrell (re-elected)  Leighton Cook  Richard Burnell</p> <p>BK congratulated the elected Board Members and thanked all candidates for nominating and being part of the election process with integrity and good will.</p>
<b>16. GENERAL BUSINESS</b>	<p>Question was received from the floor regarding the impact, if any, of the federated model on WA. BK confirmed that representatives from AusTriathlon had visited the TWA Board (as part of a roadshow presentation to all STTAs) in February to encourage joining the national model on a trial basis for the final year of the initial roll out. As AusTriathlon were unable to provide detailed evidence to support their claims as to the benefits for WA to the satisfaction of the Board members, the Board declined to join. Reiterated the intention to continue to work in the best interests of the sport as a whole, and align with AusTriathlon where it provided clear benefit to WA members.</p>

	<p>A further question was raised regarding the amount of reserves currently being held by TWA and if any plans were being considered to invest or maximise returns. BK and LM advised that strategic use of cash reserves to develop the sport has been identified as a key initiative under the 2024-2027 Strategic Plan. At this stage, beyond investing in term deposits to enable prudent cash flow management, no immediate plans have been identified.</p>
<b>17. CLOSE OF MEETING</b>	<p>With there being no further business, the 2024 Annual General Meeting of TWA was closed at 6.43pm.</p>