



## **ANNUAL GENERAL MEETING 2020**

**to be held at 6:30PM WST Thursday 29 October 2020**

***Subiaco Football Club Function Rooms  
246 Vincent Street, Leederville***

***6:30pm***

***OR***

***Online via Microsoft Teams***

### **A G E N D A**

1. PRESIDENT'S WELCOME
2. WELCOME LIFE MEMBERS
3. APOLOGIES
4. CONFIRMATION OF MINUTES OF 2019 ANNUAL GENERAL MEETING
5. BUSINESS ARISING FROM THE 2019 ANNUAL GENERAL MEETING
6. PRESIDENTS REPORT
7. EXECUTIVE DIRECTORS REPORT
8. TREASURERS REPORT
9. ELECTION OF OFFICE BEARERS – Declaration of results of online voting.
10. APPOINTMENT OF AN HONORARY AUDITOR
11. CLOSE OF MEETING



## 2019 ANNUAL GENERAL MEETING MINUTES

3pm Saturday 19<sup>th</sup> October 2019

Dept Sport and Recreation, 246 Vincent Street, Leederville

### ATTENDEES

Abdul -Raouf Mohamed-Isa	Diana Catoi	Kirsten Hill	Robyn Scott
Alberto Puccini	Eddie Oldroyd	Kirsty Docherty	Rosie Farrell
Alison Jennings	Elizabeth Sinclair	Kobie Olsen	Ross Pedlow
Alison Smith	Frank Stapleton	Claire Hawkins	Roz Reynolds
Alison Thompson	Gabriella Villa Carrillo	Lisa Campbell	Ruth Metcalf
Andrea Symons	Gareth Fleming	Liz Sheehan	Sally Pilbeam
Ann Brinkamp	Gaye Mckean	Lucy Harris	Saraj Jane Meyer
Anne Brinkworth	Geoff Large	Mark Batten	Sean Hutcheon
Anne Sprenger De Rover	Giles Potter	Martin Flaig	Simone Roach
Aoife Horgan	Helen Morgan	Mathew Jennings	Stephen Reid
Arron Robertson	Henrietta Farrell	Matthew Pilbeam	Steve Norton
Ashleigh Apps	Indiana Reid	Melanie Mason	Steven Lyon
Barry Wakenshaw	Ineke Moyle	Meredith Hammat	Tarn Anderson
Ben Mayes	Jacob Azzarello	Michael Davis	Terrence Richards
Ben Mayes	James Brodie	Michael Gee	Terry Richards
Benjamin King	James Nelson	Michael Green	Tineke Denton
Brenden Koh	Jeremy Clapon	Michelle Martin	Travis Bentley
Brian Steam	Jo Malcolm	Mike Gee	Vincent Wallace
Brian Stearn	Joe Bontempo	Milou Smeets	Wayne Bentley
Caroline Pindur	Joshua Galvin	Nick Thompson	
Carolyn Kerr	Judi Clemie	Nigel Travers	
Cathy Hoare	Julia Creasy	Oleg Borodavkin	
Chad Marriot	Justin Hartley	Pam Bentley	
Christina Richards	Justin Hutcheon	Paul Loring	
Ciaren Kelly	Karen Adams	Peter Hall	
Claire Hawkins	Kate Adams	Peter Rash	
Craig Wright	Kate Baxter	Phil Madden	
Danni Lee Grace	Kerin Thomson	Phillip Madden	
David Martin	Kim Vivian	Quinten Van Loggerenberg	
Deb Kempe	Kirsten Beedie	Rebecca Archibold	
Deidre O'shea		Rob Wiles	

### 1. PRESIDENT'S WELCOME

With a quorum of at least twenty individual members having been achieved, Triathlon Western Australia (TWA) President David Martin (DM) welcomed everyone and

	declared the 2019 Annual General Meeting of TWA officially open at 3.05pm.
<b>2. WELCOME TO LIFE MEMBERS</b>	DM welcomed and thanked TWA Life Members for their support and those who were in attendance
<b>3. APOLOGIES</b>	Apologies from David Budge, Grant Landers and Chris Limb and Stuart Fuller were noted.
<b>4. CONFIRMATION OF 2018 MINUTES</b>	<p>Minutes of the TWA Annual General Meeting held on 13th October 2018 were recorded as a true and correct record of the meeting. Noted; removal of item 10 from minutes of 2018 AGM as voting process was incorrect.</p> <p><b>Moved: Anne Brinkworth</b> <b>Seconded: Mark Batten</b> <b>Moved unanimously with no objections</b></p>
<b>5. BUSINESS ARISING FROM 2018</b>	No matters were recorded as having arisen from the previous meeting minutes.
<b>6. PRESIDENT'S REPORT</b>	<p>DM noted that the TWA Annual Report for the year ended 30th June 2019 had been distributed to members and was tabled at the meeting.</p> <p>DM provided an overview of last 12 months within the sport, noting a number of complexities around membership, events and participation, not only in WA but across the country. DM addressed complexities of Busselton Festival of Triathlon and current costs associated with TWA owning and hosting the event. In-depth analysis was conducted by the TWA Board to ensure financial viability of the sport going forward. Number of changes with BFOT delivery going forward will be put in place.</p> <p>DM noted a number of staff changes during the year and thanked the outgoing and current staff for their service.</p>
<b>7. EXECUTIVE DIRECTOR'S REPORT</b>	<p>Ashleigh Apps (AA) provided ED report prepared by outgoing ED Brendan Cullinan.</p> <p>Overview of TWA season including.</p> <ul style="list-style-type: none"> <li>• Success of Junior Development Program results at National events</li> <li>• WA Para triathletes at ITU Grand final and world cup</li> <li>• State Triathlete of the Year awards taken out by Matt Burton and Liv Smith</li> <li>• Technical officials represented at Oceania Championships</li> </ul> <p>TWA continues to focus on growing participation and membership.</p> <p>Thanks to clubs, volunteers, coaches, corporate and government sponsors for support over the year.</p>
<b>8. TREASURER'S REPORT</b>	Melanie Mason (MM) presented a summary of financial reports as contained in the TWA Annual Report. TWA reported revenue for 2018/19 of approximately \$1.3 million and reported a net loss of approximately \$85000. The loss was mainly attributable to lower competitor numbers at the 2019 Busselton Festival of Triathlon which had a significant impact on the budget.

	<p>MM declared that TWA continues to operate from a sound base with a total equity on the balance sheet as at 30 June of \$314000.</p> <p>MM closed by confirming that Anderson Munro &amp; Wyllie had completed an audit of TWA's financial reports and provided notes in Annual Report</p> <p>Financial records accepted as a true and correct record of the financial position of Triathlon WA for the 2018/19 financial year.</p> <p><b>Moved: Ross Pedlow</b>  <b>Seconded: Anne Brinkworth</b>  <b>Moved majority carried with no objections</b></p>
<p><b>9. CHANGES TO THE TRIATHLON WA CONSTITUTION</b></p>	<p>DM addressed proposed changes to the TWA Constitution and noted that these had been included with the Notice of Annual General Meeting sent to all members. In addition, all members had been provided with the full marked up changes to the Constitution along with a summary.</p> <p>To ensure consistency between the TWA Constitution and procedures contained within the TA Member Protection Policy (MPP), it was proposed to modify Section 14 Discipline of members in the TWA Constitution as per the marked-up section provided to all members.</p> <p>Proposed changes to the Triathlon WA Constitution accepted.</p> <p><b>Moved: Mark Batten</b>  <b>Seconded: Meredith Hammat</b>  <b>Carried with no objections</b></p>
<p><b>10. ELECTION OF OFFICE BEARERS</b></p>	<p>On behalf of the TWA Board DM again thanked Board members, up for re-election, Ann Brinkamp, Melanie Mason, Meredith Hammat, for their service. DM stepped down from running election as he was up for nomination and handed over to Steve Norton (SN)</p> <p>SN confirmed that three General Elected Member.</p> <p>SN noted that ten nominations and biographies had been received and provided to members.</p> <p>SN confirmed that voting would proceed under a first-past-the-post system. Each eligible member would be invited to place one cross next to their three preferred nominees, the votes would be tallied and the three nominees with the highest number of votes would be elected. SN confirmed that Steve Lyon would act as the returning officer and supervise vote counting.</p> <p>SN declared that voting had been concluded and the returning officer had provided the results. It was declared that the following people were the General Elected members of TWA:</p> <p>Travis Bentley  Kristin Beedie and  Brendan Koh</p>

	<p>SN congratulated the newly elected Board members and requested that they stay at the conclusion of the Meeting to be informed of the next steps, the induction process and policies and processes to familiarise themselves with. SN also thanked everyone who had nominated.</p>
<b>11. LIFE MEMBERSHIP</b>	<p>The Board received one nomination for life membership. Life membership was noted as the highest honour which can be bestowed and recognises distinguished service to Triathlon in Western Australia. The Board submitted the following</p> <p>Justine Bolton to be recognised as a life member.</p> <ul style="list-style-type: none"> <li>• Member for 12 years</li> <li>• 5+ years' service on the TWA board</li> <li>• technical official</li> <li>• A passionate community promoter of the sport</li> </ul> <p><b>Proposed as per Section 7.3 of the Constitution: Danni-Lee Grace</b>  <b>Seconded: Rob Wiles</b>  <b>Vote carried</b></p>
<b>12. APPOINTMENT OF AUDITOR</b>	<p>Anderson Munro and Wyllie proposed to be appointed as Honorary Auditor for the 2019/20 financial year.</p> <p><b>Proposed: Ross Pedlow</b>  <b>Seconded: James Brodie</b>  <b>Moved unanimously with no objections</b></p>
<b>13. CLOSE OF MEETING</b>	<p>With there being no further business SN declared the 2018 Annual General Meeting of TWA closed at 4:35pm</p>